

Ensure the JVC Cam Driver is connected

Start Recording and Broadcasting

Connect to the camera

Follow the subjects

Compensate for the lighting in the pulpit

Close Cam Control

Stop Recording and Broadcasting

Trim video file

Upload video to church website

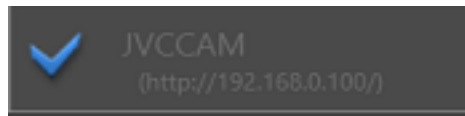
Upload video to church YouTube

Ensure the JVC Cam Driver is connected

On the desktop, double click JVC Cam Driver Setup



In the pane on the right look for a blue check mark next to JVCCAM



If the check mark is **grey** follow these steps:

1. Click the check mark
2. On the log in page click OK
 1. Username is: jvcuser
 2. Password is: jvcuser
3. Make sure MPEG-2 TS (HD) is selected
4. Press OK

Close the JVC CAM Driver Setup using the red X in the top right corner

Start Recording and Broadcasting

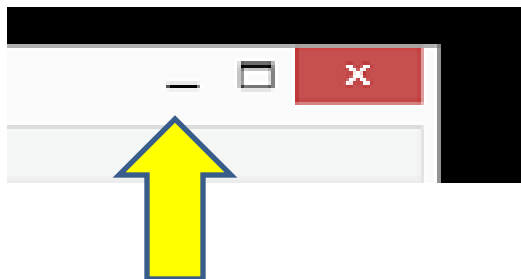
Double click the Open Broadcast Software icon from the desktop



Click on Start Streaming and Start Recording

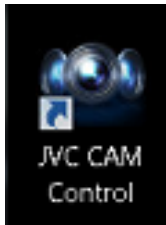


Minimize the program using the dash in the top right corner

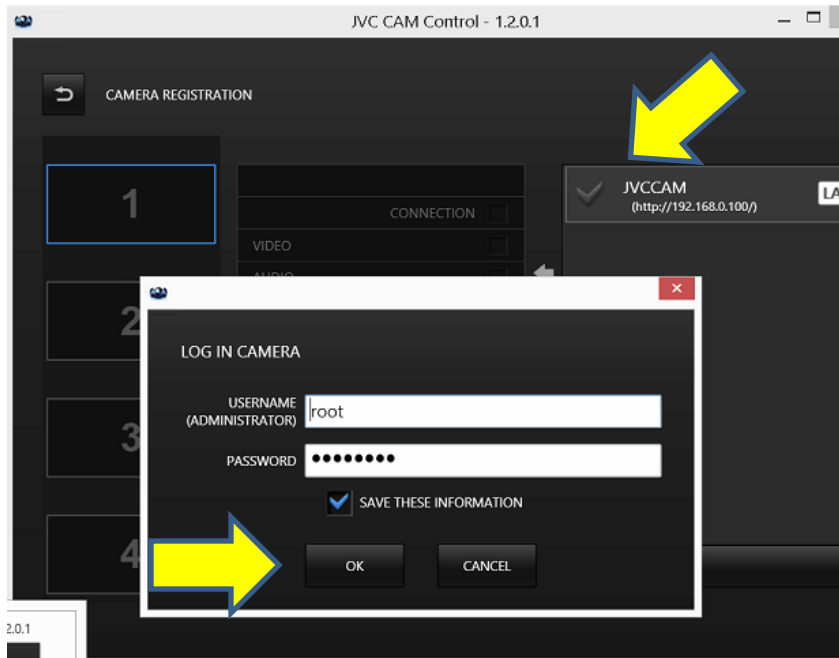


Connect to the camera

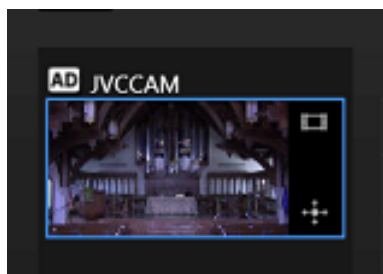
Double click the JVC CAM Control icon from the desktop



Select the grey check mark
On the log in prompt click OK
Username: root
Password: password

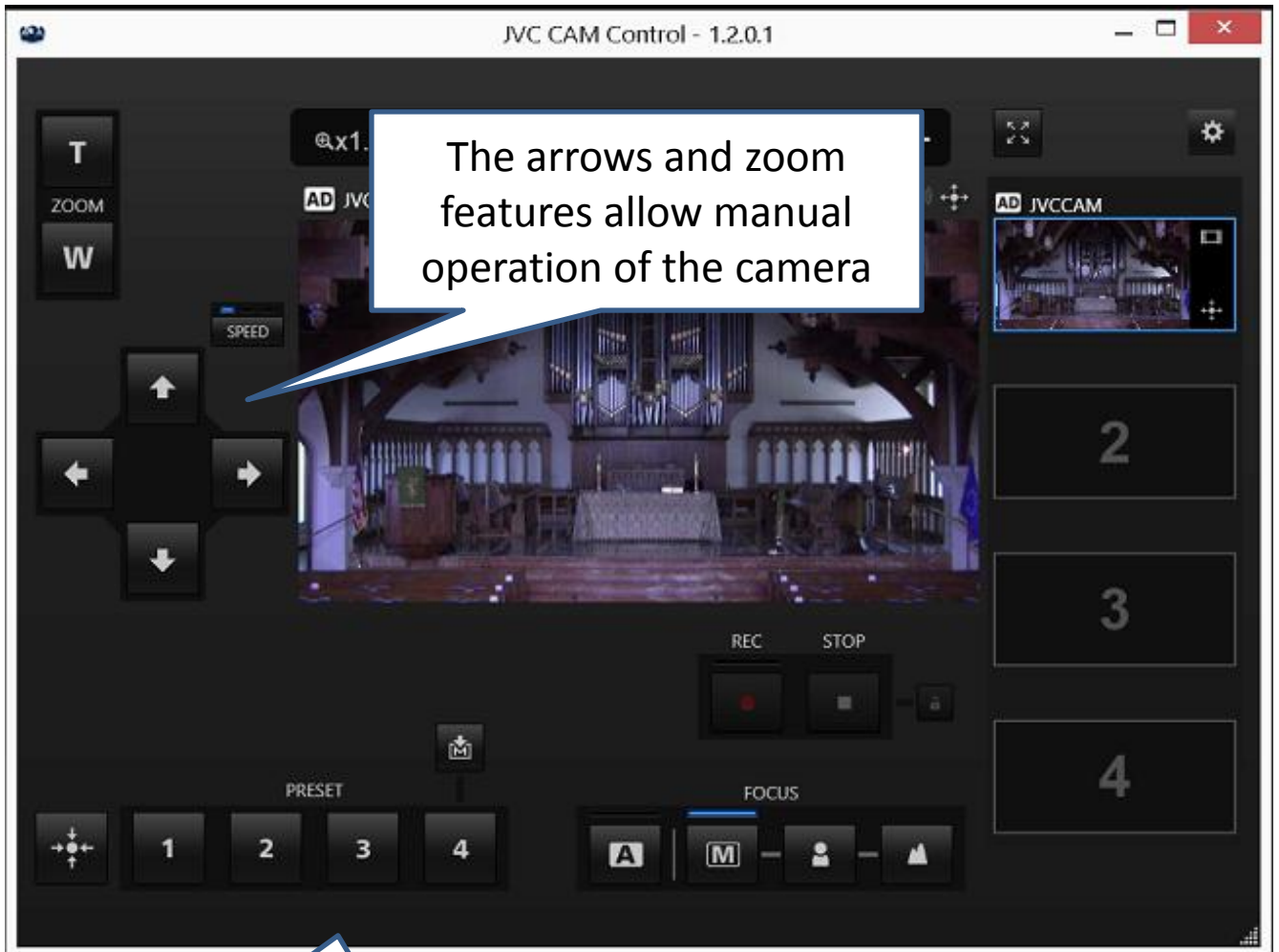


Click on the live image on the left side



Follow the subjects

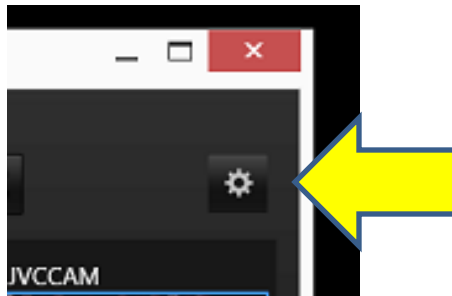
Use the window controls to follow the Pastor, leader, and readers



- Use presets to quickly move to known positions
- 1 – Communion Table
 - 2 – Pastor's Pulpit
 - 3 – Wide view of church
 - 4 – Zoomed on organ and cross

Compensate for lighting

When the pastor enters the pulpit the lighting will change, the camera needs adjusted to compensate



1. Click the gear icon
2. Choose Camera Settings
3. Change the Brightness Adjust from Auto to -6
4. Return this setting to Auto when the pastor leaves the pulpit
5. Click the back arrow in the top left corner to return to camera control

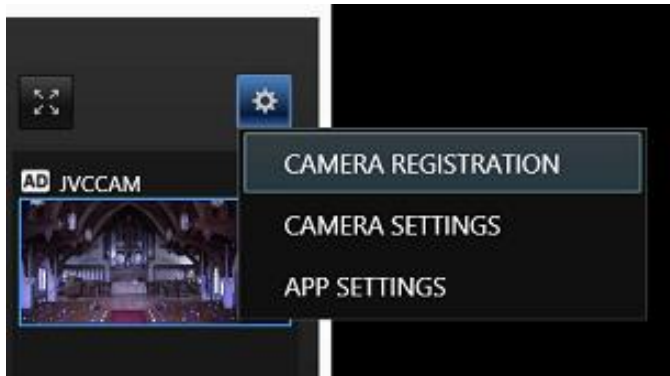


Close Cam Control

When the service has finished close the camera control program

Click on the gear icon

Choose Camera Registration



Select Camera Release

Answer OK to the prompt

Close the program using the red X in the top right corner

Stop Recording and Broadcasting

Open Broadcast Software should be hidden at the bottom of the window

Click the black circular icon 1 time



Select Stop Streaming
Select Stop Broadcasting



You may now close Open Broadcast Software using the red X in the top right corner

Trim video file

Now that there is a full length recording we need to trim it so that the sermon can be easily viewed by others

Double click Free Video Cutter from the desktop

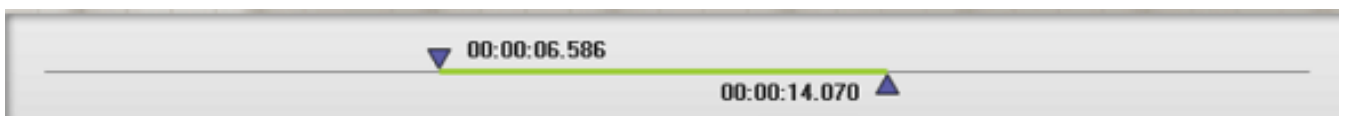


Select the button that reads Select File

Find the video file you wish to trim

The files are organized by date in This PC\Videos folder

Use the arrows on the slider bar to position the start and end point of the clip you wish to make.



Once satisfied with the starting and ending points selected press the Start button

The progress bar at the bottom will read Done when finished

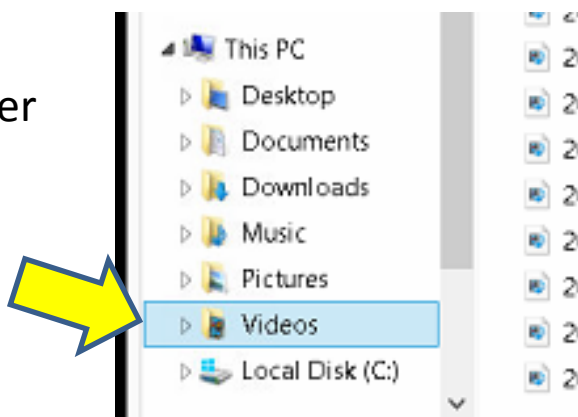
Close the program using the red X in the top left corner

Upload video to the church website

Click the folder icon from the task bar

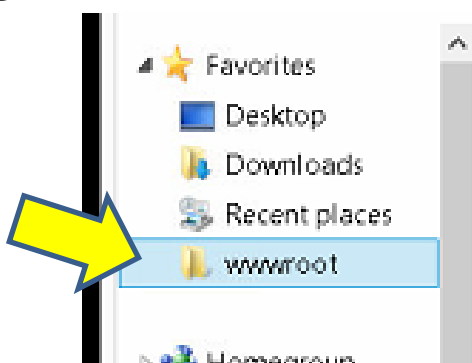


Select the Videos folder



Rename the file created by Free Video Cutter from:
yyyy-mm-dd-hhmm-ss_cut.mp4
to
yyyy-mm-dd-sermon only.mp4

Cut the sermon only file from the videos folder to the
wwwroot folder



Upload video to YouTube

Click the internet icon from the task bar



Click the upload icon from the YouTube website



Select files to upload
Or drag and drop video files

Choose the file you wish to upload

When the upload begins click publish

Publish

Uploading will take 10-20 minutes. You are welcome to leave at this point and allow the upload to finish on its own